NATURE OF POSITION
Perform specialized and semi-skilled work in the City's Water Treatment Plant, lab, wells, and other water infrastructure. Assist in ensuring that the City's water quality meets or exceeds Washington State Department of Health standards and regulations. Ensure adequate quantity of water to meet daily demands. Perform water quality analysis as required. Operate and maintain the City water treatment plant to assure compliance with Federal, State and local laws, regulations and standards.

SUPERVISION RECEIVED
General direction and oversight are provided by the Water Treatment Supervisor and/or the Water Treatment Operator II-Lab Specialist.

ESSENTIAL DUTIES AND RESPONSIBILITIES
1. Employees of the City of Walla Walla are expected to model and foster the City’s core values: Customer Focus - Excellence – Stewardship - Communication - Leadership - Integrity
2. Assist in the operation and maintenance of equipment at the Mill Creek Water Treatment Plant. Perform skilled and unskilled operations and maintenance tasks.
3. Monitor, adjust, and test various types of equipment in the Water Treatment Plant.
4. Serve rotational on-call duty.
5. Collect daily and weekly water samples, deliver samples for lab testing, perform microbial and physical analysis as needed as required by State and Federal requirements.
6. Ensure online analyzers are calibrated and in working order to assure water quality requirements are met.
7. Perform inspections to check the general operating conditions of all equipment; report unsafe conditions; and ensure appropriate maintenance, repair work, and corrective action is completed in a timely fashion.
8. Read and record meters, gauges, analyzers and charts. Input data for the preparation of daily, weekly, and monthly reports of the plant operations.
9. Check and adjust disinfection, quenching and other water quality chemical dosages as necessary and assist in adding chemicals to incoming water as needed for adjustment. Maintain accurate records and logs of tests for reporting to state and federal agencies. Unload and change chlorine cylinders.
10. Assist with the operation and maintenance of the City's Hydro Generation Plant, the City's well sites, aquifer storage and recovery system and the SCADA system.
11. Engage risk management protocols and procedures as required and participate in review and updating of current program.
12. Perform grounds maintenance duties including watering, mowing, weeding, and or spraying in areas around Water Treatment Plant and all well sites.
13. Perform building maintenance duties including general housekeeping, painting, plumbing, mechanical, welding, and electrical repairs.
14. Perform weekly stand-by and call back duties for the City.
JOB ANNOUNCEMENT

OTHER JOB FUNCTIONS
1. Demonstrate punctual, regular and reliable attendance which is essential for successful job performance.
2. Present a positive, professional image; maintain cooperative and effective working relationships; assure excellent customer service with internal and external customers.
3. Execute assignments, projects and job responsibilities efficiently and within defined timeframes; work independently and effectively with little direction.
4. Demonstrate good judgment and employ critical thinking to execute duties, identify issues, seek solutions and recommend improvements in support of departmental goals.
5. Provide assistance to staff and higher-level management; participate in resolving operational or interpersonal concerns; participate in training, meetings, and on committees as assigned.
6. Respect the value of diversity in the workplace and the community.
7. Perform other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES
• State-approved water quality testing methods and procedures.
• Risk management program protocols and procedures.
• Confined space entry regulations and procedures.
• Hydraulic principles as affects operations.
• Disinfection principles as affects operations.
• Record keeping techniques.
• Basic laws, regulations, policies and procedures applicable to the assigned duties.
• Basic operating principles of electrical and mechanical equipment.
• Programmable logic controllers.
• SCADA panels and water plant instrumentation.
• Aquifer storage and recovery principles and procedures.
• Chlorine handling, storage methods, and precautions.
• Electrical and mechanical test equipment.
• Sampling and water testing techniques.
• Analysis of water quality, including a use of variety of test kits and equipment per State and American Water Works Association.
• Protect the health and safety of personnel, the public and the environment.
• Recognize and respond to operational emergencies.
• Determine appropriate actions within defined guidelines.
• Learn and perform water quality testing and various lab tests.
• Learn and operate applicable electrical, mechanical and piping systems including gauges, meters and valves.
• Interpret, analyze and apply new technology.
• Read schematics and blueprints.
• Troubleshoot and repair a variety of different equipment.
• Prepare reports; record and maintain accurate logs and operating information.

TOOLS AND EQUIPMENT USED
Office equipment including telephones, copiers, facsimile machines, and computers; water baths and oven incubators; chlorine color meters and turbidity testing equipment; hand and power tools; hydraulic press and bearing heater; pneumatic jackhammer; gas powered landscape equipment including riding and push-behind lawn mowers and weed eaters; loaders and backhoe.
PHYSICAL DEMANDS
Dexterity of hands and fingers to operate a variety of specialized equipment and tools; climbing ladders and working from heights; standing for extended periods of time; bending at the waist; lifting and carry heavy objects generally weighing 75-100 pounds; pushing, pulling; kneeling and crouching; seeing, hearing and speaking to exchange information; perform strenuous physical tasks.

WORK ENVIRONMENT
Indoor and outdoor work environment; noise from equipment operation; seasonal heat and cold or adverse weather conditions; exposure to gases, chemicals, handling of microorganisms; work around pressurized systems and equipment having moving parts; work at heights and in confined spaces; perform work around electrical equipment and high voltages; subject to responding to emergencies on a 24-hour basis and call back provisions of the City.

REQUIRED MINIMUM QUALIFICATIONS
High school diploma, GED or equivalent, plus some vocational school or college level course work in water related subjects. Valid driver’s license. Valid State of Washington Water Treatment Plant Operator I certificate or ability to obtain within two testing periods after acceptance for testing by the State Department of Health. Ability to obtain Confined Space Certification and first aid/CPR certification from City-approved organization within one year of hire.

DESIRED QUALIFICATIONS
Strong electrical/mechanical and environmental professional background. Experience with Supervisory Control and Data Acquisition (SCADA) and/or Programmable Logic Systems. One year’s experience in water quality laboratory work. Valid class B commercial state driver’s license with hazardous materials endorsement preferred. Pesticide applicator’s license. Bilingual in Spanish.

APPLICATION AND SELECTION PROCEDURE:
A completed City application and resume are required to apply. Applications are available on the Human Resources page of the City of Walla Walla website: wallawallawa.gov.

Applicants whose experience most closely meets the requirements of the position will be invited to continue in the selection process which will consist of an oral panel interview, reference inquiries and may include a criminal background check and consumer report. The incumbent will serve a six-month trial service period. Completed application packages can be mailed to:

CITY OF WALLA WALLA-HR
15 N. Third Avenue
Walla Walla, WA 99362
Email to hr@wallawallawa.gov or faxed to (509) 524-7935.
REASONABLE ACCOMMODATION: The City of Walla Walla will provide reasonable accommodation to disabled applicants if requested. Please notify the Human Resources office at least 5 days prior to the need.

NOTE: The provisions of this bulletin do not constitute an expressed or implied contract. Any provision contained herein may be modified and/or revoked without notice.

EQUAL OPPORTUNITY EMPLOYER / AMERICANS WITH DISABILITIES ACT EMPLOYER
THE CITY OF WALLA WALLA DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, GENDER, SEXUAL ORIENTATION, RELIGION, AGE OR DISABILITY IN EMPLOYMENT OR THE PROVISION OF SERVICES.

MINORITIES AND WOMEN ARE ENCOURAGED TO APPLY.