

**LAKE CUSHMAN MAINTENANCE COMPANY (LCMC)**  
**CLASSIFICATION DESCRIPTION**  
**PUBLIC WORKS MAINTENANCE CREW**

**GENERAL FUNCTION**

Under the direction of the assigned Manager, assists in the daily maintenance and operations of the Lake Cushman Maintenance Company (LCMC) assets including equipment, buildings, water system, streets, parks, green belts, and golf course.

**REPRESENTATIVE ESSENTIAL DUTIES AND RESPONSIBILITIES**

This list is intended only to illustrate the various types of work that may be performed. The omission of a duty statement does not exclude it from the position if the work is similar, related or a logical assignment to the position.

1. Performs construction, maintenance, and repair tasks in assigned areas of responsibility. Area of responsibility may include one or more of the following: Roads, parks, golf course, drainage, buildings, equipment, vehicles, and water distributions system.
2. Operates all types and sizes of tools and equipment needed to perform assigned work. Equipment operated may include mowers, loaders, dozers, graders, excavators, boom trucks, and dump trucks, depending upon experience and area of responsibility.
3. Employee holds any special licenses and certifications required to perform all functions associated with their area of responsibility.
4. Performs required maintenance of equipment and tools used. May perform major equipment overhauls depending upon needs of the LCMC and Employee's qualifications.
5. Performs all duties in accordance with appropriate safety standards. Maintains required records.
6. Required to work weekends and holidays as needed. Required to perform snow removal duties as weather dictates.
7. Required to share after hours on-call shifts.
8. Because of the small size of the LCMC staff, each employee is expected to perform a wide range of office and field duties as may be required from time to time.

**WORKING CONDITIONS**

The working conditions described here are a representation of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations will be made, when needed, to enable individuals with disabilities to perform the essential functions in fulfillment of the duties required for this position.

While performing the duties of this job, the employee is regularly required to use hands and fingers to handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee is frequently required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl and smell.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions, and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electric shock.

The noise level in the work environment is usually loud.

### **KNOWLEDGE AND SKILLS (Entry requirements)**

#### **Knowledge of:**

1. Tools, equipment, facilities, materials, methods and procedures used in maintenance, construction and repair of various public facilities.
2. Water and irrigation system maintenance, roads repair, park maintenance, building maintenance, turf and grounds maintenance, equipment repair, as needed for area assigned.
3. Safe work techniques and practices

#### **Skill in:**

1. Operating and proper use of motorized vehicles and other equipment used in area assigned. May include equipment such as dump truck, pickup truck, utility truck, grader, street roller, backhoe, saws, pumps, mowers, and various hand and power tools; depending on skill level.
2. Maintaining effective working relationships;
3. Working safely;
4. Preparing and maintaining accurate records and reports;
5. Maintaining equipment used.

### **EMPLOYMENT QUALIFICATIONS:**

#### **Requirements:**

1. Any combination of education and experience, equivalent to having obtained a high school diploma or GED and two to three years of related, work experience.
2. Valid Washington State Driver's License with the ability to obtain a Class A CDL within 90 days of hire.
3. The ability to obtain a WDM1 Waterworks Operator Certification within 1 year of hire.
4. Requires participation in continuing education opportunities, such as, seminars, workshops and correspondence courses, as directed.

#### **Preferred:**

1. A Class A CDL.
2. A WDM1 Waterworks Operator Certification.
3. Heavy equipment operating experience.

**APPOINTMENT AND REMOVAL AUTHORITY**

Paragraph 3.02 of the LCMC Personnel Policies defines the appointment and removal authority for personnel in this classification.

**LEGAL and REGULATORY EMPLOYMENT CONDITIONS**

This classification description does not constitute an employment agreement between the LCMC and employee. It is subject to change by the LCMC as the needs of the LCMC and requirements change.

**Fair Labor Standards Act (FLSA):** This classification is non-exempt from the FLSA.

**Approvals:**

Department Head \_\_\_\_\_ Date \_\_\_\_\_

LCMC President \_\_\_\_\_ Date \_\_\_\_\_